

Last Modified on 2021-02-01 17:44

When a report is created, most fields will auto-populate based on data entered in the imaging system during the exam. This data includes patient and doctor information, measurements, and calculations.

You can manually enter missing data and supply additional information once the report is created.

Reports contain the following type of fields:

Text fields are indicated by two diagonal lines. You can enter both letters and numbers into text fields.



- Frequently entered text can be saved as text snippet. These will auto-populate in a drop-down menu as you type. Selecting the snippet will automatically enter the rest of text.
- Text fields automatically expand as needed:



Number fields do not have the two diagonal lines in the corner and do not accept letters. These fields are often measurements, percentiles, heart rates, etc.



Drop-down menus contain options relevant to that field:



- "Empty" indicates that there is not a default option (an option must be selected)
- You can clear this field by selecting the x next to a chosen item:



Date fields (such as birth date) display a calendar for specifying a date:

DOB Exam date	08/31/2	2019		~	_		
Sonographer	<		August 2019				>
Туре	Sur	Mon	Tue	Wed	Thu	Fri	Sat
					1	2	3
	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	31
			set time				

• Select Set Time to enter a specific time

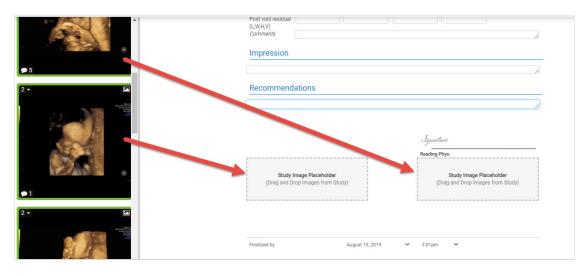


Gestational age fields display a pop-up for entering the number of weeks and the amount of days:

LMP 12/19/2018		~	21 weeks	s, 3 days	Indication		
EDD: EDD (AUA) EFW:	12/19/2018	~	Weeks		Days		
LFW.			Save	cancel			

There are also checkboxes (numerous items can be chosen) and radio buttons (only one item can be chosen).

Image Placeholders are for thumbnails. To add a thumbnail, drag-and-drop it by selecting the thumbnail and holding down the mouse button (if using a tablet, keep your finger pressed on the image) while moving it to the image placeholder:



If images are not added to a placeholder, these will appear as white space on the report.

Missing Data

Yellow fields indicate data is missing, most likely because it was not entered into the imaging system. Th field will turn right after the data is added. The example below is missing the Referring Physician:

		Dates	and Anatomy			
Patient Name: Patient No:	Voluson E10 GE Demo		Study Date: Referring MD:	05/10/2018		
DOB:	08/01/2019 🗸		Sonographer:			
LMP:		× 1	Reading MD:	Data for Referring Physician is missing from the study		
LMP 12/19/2 EDD:	2018 🗙 21 weeks, 3 (days	Indication:			
EDD 12/19/2	2018 🗸 21 weeks, 3 (days	Gravida:	Para:		
(AUA) EFW:	1	Per	centile:			

After we enter text, the field is white:



: Volus	on E10 GE Demo	-					
0000		<u> </u>	Study Date:		05/10/2018 ~		
99999	999	// Referrin	g MD:	Dr. Doogie H	lowser		
08/01,	/2019 🗸	Sonograp	oher:				9
	~	Readin	g MD:				
19/2018 🗸	21 weeks, 3 days	Indicat	ion:			11	
19/2018 🗸	21 weeks, 3 days	Gravida:	1	Para:	11		
	1	Percentile:			11		
	/19/2018 🗸	/19/2018 ∨ 21 weeks, 3 days	✓ Readin /19/2018 ✓ 21 weeks, 3 days /19/2018 ✓ 21 weeks, 3 days Ø Ø Ø	Reading MD: /19/2018 21 weeks, 3 days /19/2018 21 weeks, 3 days Gravida: ////////////////////////////////////	Reading MD: /19/2018 21 weeks, 3 days /19/2018 21 weeks, 3 days Gravida: Para: Percentile: 21 weeks	Reading MD: /19/2018 21 weeks, 3 days /19/2018 21 weeks, 3 days Gravida: Para: Percentile: Para:	Reading MD: /19/2018 21 weeks, 3 days /19/2018 21 weeks, 3 days Gravida: Para: Percentile:

You can finalize a report with missing data unless the field is outlined in red. Fields marked with a red outline require data to finalize the report.

Saving Data

Your report is constantly saved so there is no need to worry about saving your report.