## **Treefy** Templates - Editing Titles, Headers and Labels

Last Modified on 11/04/2019 1:42 pm EST

To get started customizing your template, it is recommended to begin with the Tricefy global template that best fits your needs. Changes to your template are automatically saved.

The template editor should not be used with tablets and mobile devices.

Titles and Headers are used to organize the templates.

👉 Learn how to add titles and headers

Labels are used before a form field to explain what should be entered into the field. In the example below, "Patient" and "DOB" (shown below in the red boxes) are labels and indicate that the patient's name and birth date should be entered into those fields, respectively:

Patient Patient Fu	ull Name	1,	DOB	🗡 Patient DOB	~
--------------------	----------	----	-----	---------------	---

To change the name of a title, header or label, click on it to make it editable:

Inc	C			Insert Address Here City, MD 208 Phone Num		
	Туре	e in new	Τ	itle		
Patient	Patient Full Name	1,		DOB	Patient DOB	V
Patient ID	Patient ID	1		Exam date	🌶 Study Exam Date	~
Ref. Practitioner	Referring Physician	1		Sonographer	Sonographers	
LMP	🗡 LMP	~		Procedure	Empty	~
Click in label to change label text	Indication		1,	GA by EDD	🌾 Gestational Age by	EDD
	Text			Est. EDD	EDD from LMP	~

When a title, header, or label is editable, you can enter new text and adjust the color, size and alignment



using the Text settings in the right sidebar:

Biophysical	Profile	e					
Qualitative AFV Fetal Tone	2 2	Growth Body Movement Fetal Breathing Movement	2 2	<i>Total</i> Empty	8	v	Fetal Doppler //
Fetal Anator	my an	d Radiometry					
Fetal anatomic an Text	id biomet	tric evaluations were not performe	ed on tod	ay's exam.			////////////////////////////////