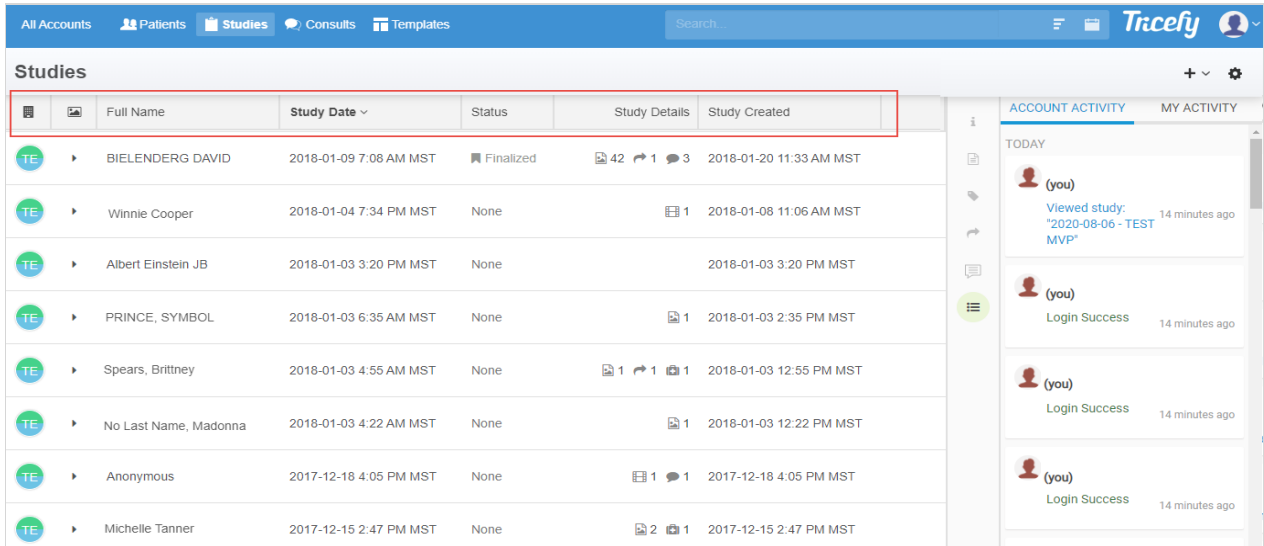


Study List: Overview

Last Modified on 2021-09-29 12:14

Studies received from Tricefy are populated on your Studies screen. Select **Studies** at the top of the page to access this screen.

Screen Layout



The information on your Study List is determined by the column headers (shown above in the red box). These are customizable using the [Page Settings](#). Default columns are explained below.

Default Column Headers

The first column in the screenshot above displays your clinic's icon, which is uploaded in your Account Settings.

[See instructions for creating or changing your clinic's icon](#)

The second column shows that thumbnails are closed (▶ indicates thumbnails are collapsed). Select the image icon in the column header to expand all thumbnails or a specific ▶ to display thumbnails for certain studies.



Other default columns shown include:

- Patient's **full name** and **study date**, as received from the ultrasound system
- **Patient ID** - a unique identifier assigned to each patient
 - If a Patient ID is entered into the ultrasound system, the same ID is used in Tricefy
 - If a Patient ID is not entered into the ultrasound system, Tricefy will auto-generate an ID

[Learn to correct a Patient ID](#)

- **Study Details** - indicates the type of files included in the study, such as:

	indicates the number of images
	indicates the number of cine clips
	indicates the number of collaborators
	indicates the number of consults (shares with doctors)
	indicates the number of notes, including annotations
	indicates how many times a link was sent to the patient

You can change, remove and add additional column headers, such as Status, Gender, and Referring Physician.

[Learn how to modify the column headers in your Study List](#)

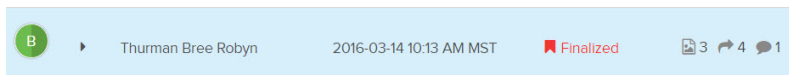
Column headers allow you to easily reorganize your Study List. Select a column header to group studies together and list them in alphanumeric or descending/ascending order.

For example:

- Selecting the **Full Name** column header will reorganize the studies so they are listed in alphabetical order by name (A - Z). Selecting **Full Name** again will reverse the order (Z - A).
- Selecting the **Status** column header will list the studies grouped together by status

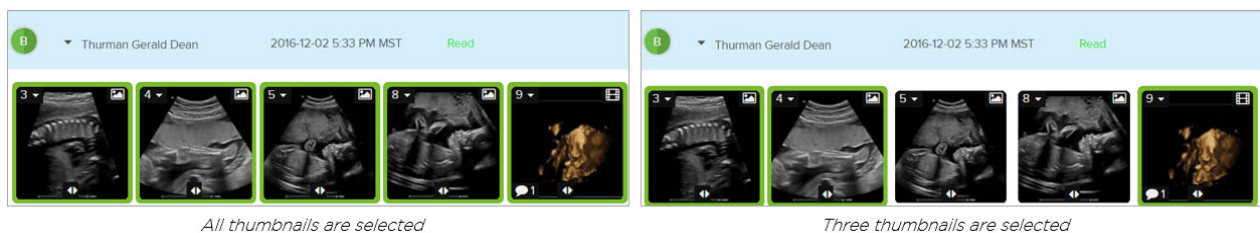
Basic Operation

To select a study (examination), click (or touch, if using a tablet) anywhere on the study once. The study will turn **blue**:

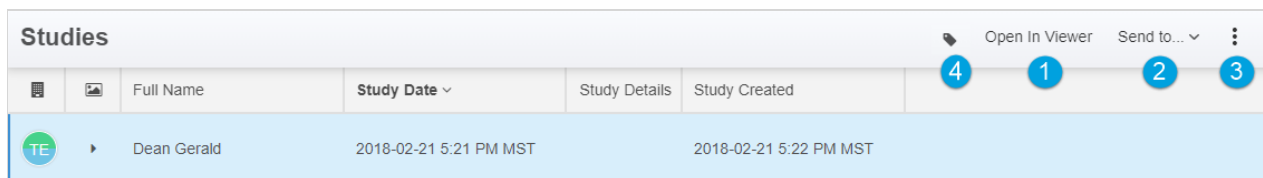


When the thumbnails are expanded, single-click the study to select all the thumbnails (selected studies will be outlined in **green**). Single-click the study again to deselect the thumbnails.

To specify certain images for selection, choose individual thumbnails.



When a study is selected, additional options appear at the top of the screen:



1 Open in viewer: Opens the examination in the Viewer, where you can zoom, view multiple images simultaneously, play video clips, and create annotations

[Learn more about the Viewer](#)

2 Send to: Provides options for sending the examination to a patient, doctor (such as a referring physician) or external server, like an EMR

 [Learn more about the Send to Options](#)

3 Action menu: Displays a menu of actions that can be applied to the exam, such as downloading, deleting, or editing the study


 [Learn more about the Action Menu](#)

4 Label Icon: Displays labels that can be applied to the study (or applied to a selected thumbnail)

 [Learn more about Labels](#)

If you have Tricefy's adaptive reporting feature, you will also have the option to [Create a Report](#).

Side (Information) Panel

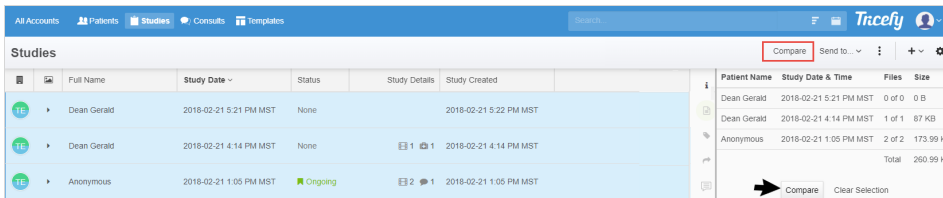
When a study is selected, the content changes in the side panel to display information specific to the study. If you don't see the panel, select the  icon on the right side of your screen.

When the panel is open, you can view study information, attach files, apply labels, make notes, and see when the study was last shared.

 [Learn more about the Side Panel](#)

Selecting Multiple Studies

To select multiple studies, hold the **Shift** key on the keyboard while making selections. When multiple studies are chosen, the side information panel is replaced with the following:



Full Name	Study Date	Status	Study Details	Study Created	Patient Name	Study Date & Time	Files	Size
Dean Gerald	2018-02-21 5:21 PM MST	None		2018-02-21 5:22 PM MST	Dean Gerald	2018-02-21 5:21 PM MST	0 of 0	0 B
Dean Gerald	2018-02-21 4:14 PM MST	None	E3 1	2018-02-21 4:14 PM MST	Dean Gerald	2018-02-21 4:14 PM MST	1 of 1	87 KB
Anonymous	2018-02-21 1:05 PM MST	Ongoing	E3 2	2018-02-21 1:05 PM MST	Anonymous	2018-02-21 1:05 PM MST	2 of 2	173.99 KB
							Total	260.99 KB

Selecting **Compare** will open all studies, side by side, in the [Viewer](#).

 [Instructions for Comparing Studies](#)

 Did you know you can automatically generate PDFs of your examinations?

 [Learn how to create Study PDFs](#)