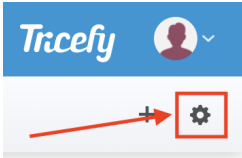


Study List: Page Settings (Column Headers)

Last Modified on 2025-03-28 11:33

The [Page Settings](#) is located at the top right of the Studies screen by clicking the gear/cog icon.



Selecting this option displays a pop-up window for modifying how content is shown on your Studies Screen:

A screenshot of the 'Study List Settings' pop-up window. The window has a title bar with a close button (X). The settings are as follows:

- Display thumbnails?
- Thumbnails are in reverse order?
- Study list scrolls horizontally
- Table Columns *
 - Read/Unread
 - Study Updated
 - Interface Status
 - Account
 - Study Created
 - Thumbnails
 - Status
 - Full Name
 - Accession Number
 - Patient ID
 - Source
 - Patient DOB
 - Destination
 - Study Date
 - Sonographers
 - Gender
 - Perf. Phys
 - Study Details
 - Ref. Phys
 - Procedure
 - Volume Data

* drag to change order

- **Display Thumbnails:** Check this box to always have thumbnails expanded
 - Uncheck this box to always have thumbnails collapsed
- **Thumbnails in Reverse Order:** Check this box to show thumbnails in reverse order (Z-A) with reports first
 - Uncheck this box to show thumbnails in alphabetical order (A-Z) with reports last
- **Study List Scrolls Horizontally:** Check this box to enable scrolling (right-left) through your study list

Column Headers (Table Columns)

- Select or deselect options to customize the headers shown on your Studies screen
 - A **green** check indicates the column is visible
 - For example:
 - **Study Date** (in the screenshot above) is currently shown on the Study List; choosing it will uncheck that option and remove it
 - **Patient DOB** (in the screenshot above) is currently not shown on the Study List; choosing it will check that option and show it on your Study List

Headers allow you to organize your studies. Selecting the **Study Date** header below will re-order the studies from the newest to oldest . You will know that studies are listed by date because the header will be bold:

	Full Name	Study Date ▾	Status	Study Details
	▶ Thurman Gerald Dean	2016-03-14 10:13 AM MST	Finalized	3 4 1

Reordering Column Headers

To change the order of your column headers, drag-and-drop header listings in a different order within your Page Settings.

In the example below, we unchecked **Account** and **Thumbnails** and added **Source**, **Procedure** and **Referring Physician**:

<input type="checkbox"/> Read/Unread	<input type="checkbox"/> Study Details	<input type="checkbox"/> Interface Status
<input type="checkbox"/> Account	<input type="checkbox"/> Patient DOB	
<input type="checkbox"/> Thumbnails	<input type="checkbox"/> Gender	
<input checked="" type="checkbox"/> Full Name	<input type="checkbox"/> Study Updated	
<input type="checkbox"/> Patient ID	<input type="checkbox"/> Study Created	
<input checked="" type="checkbox"/> Procedure	<input type="checkbox"/> Accession Number	
<input checked="" type="checkbox"/> Source	<input type="checkbox"/> Destination	
<input checked="" type="checkbox"/> Study Date	<input type="checkbox"/> Sonographers	
<input checked="" type="checkbox"/> Ref. Phys	<input type="checkbox"/> Perf. Phys	
<input type="checkbox"/> Status	<input type="checkbox"/> Volume Data	

We also re-arranged the order of our headers so now the columns on our Study List look like this:

Full Name	Procedure	Source	Study Date	Ref. Phys
Thurman Gerald Dean	Growth Scan	arietta	2017-03-16 3:07 PM MST	Thurman Bree Robyn

- Selecting **Procedure**, **Source** or **Ref. Physician** would group and list all studies by that category
- Selecting **Study Date** would list studies in chronological order by date
- Selecting **Full Name** would list studies in alphabetical order

Adjusting Column Width

By default, the column widths fit to the necessary size. To adjust them:

1. Hover over the line that separates two columns until it turns into a double-sided arrow:

Full Name	Procedure	Source	Study Date	Ref. Phys
Thurman Gerald Dean	Growth Scan	arietta	2017-03-16 3:07 PM MST	Thurman Bree Robyn

2. Hold while slightly moving the arrow to make the columns wider or smaller.

Saving your Settings

Changes are automatically saved. Changes on this screen do not affect other members of your clinic.



To return to the default settings, **Reset Settings** within your Personal Settings.

 [Learn more about your Personal Settings](#)

The default column headers are: Account, Thumbnails, Full Name, Patient ID, Patient DOB, Study Date, Study Details, Sonographers, and Performing Physician.

 [Learn about viewing labels as a column header](#)
