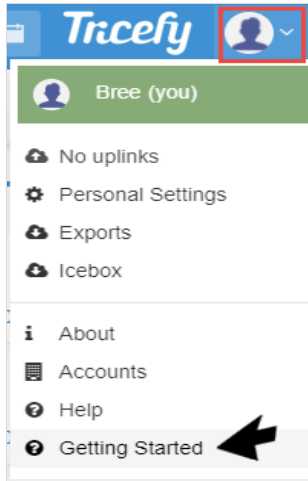


Step 2: Complete the Getting Started screen

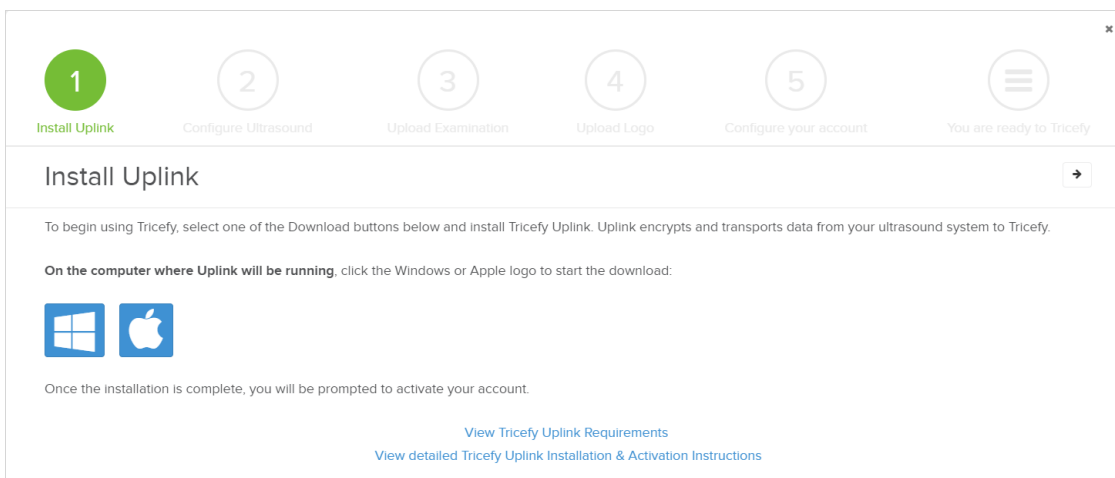
Last Modified on 2021-03-18 18:28

The Getting Started screen displays after the initial login of a brand new account. It is always accessible by selecting **Getting Started** from the User Menu (in the upper-right corner of the screen):



The Getting Started screen will walk through five steps for setting up your computer and ultrasound system. Our Customer Support is available to help.

1. Install Uplink



Uplink is the bridge that connects your ultrasound system to the Tricefy Cloud.

 [Learn more about Tricefy Uplink](#)

To download Uplink:

- Select the Windows icon if you are using a PC
- Select the Apple icon if you are using a mac

It is very important to do this on the computer where you want to install the software

After the software downloads, an installation wizard will guide you through the installation process.

 [Installation instructions provide additional help](#)



2. Configure Ultrasound

You should see your newly installed Uplink listed on the second step of the Getting Started screen with an IP address and Port number. We need to enter this information into the DICOM Settings of your ultrasound system (this information tells your system how to send data to Uplink).

The screenshot shows a progress bar with six steps: 1. Install Uplink (checked), 2. Configure Ultrasound (active), 3. Upload Examination, 4. Upload Logo, 5. Configure your account, and 6. You are ready to Tricefy. The main content area is titled 'Configure Ultrasound System' and contains the following text:

To configure your ultrasound system(s), enter the IP address of the computer running Uplink and the installation port as a DICOM store. This tells your system where to send data.

Your available Tricefy Uplink Installations are:

Name	Display Name	Account	IP	Port
fb8a5b509f854dc9b0636	Wilson Macbook Air #2	Tricefy Demo Account	92.168.715	1112

General configuration instructions are provided at the following link: [View General Configuration Instructions](#)

If the screen has a Verify, Ping, Echo, or Test button, select the button to confirm the ultrasound machine is able to communicate with Tricefy. [Learn more about Network and Firewall Configurations](#)

Select the [View General Configuration Instructions](#) for high-level instructions. You can also visit our configuration page that has detailed instructions for popular ultrasound systems:

[View the Configuration Page with specific instructions](#)

3. Upload an Examination

Send your first exam to Tricefy to confirm that your Uplink and ultrasound system are setup correctly:

The screenshot shows a progress bar with six steps: 1. Install Uplink (checked), 2. Configure Ultrasound (checked), 3. Upload Examination (active), 4. Upload Logo, 5. Configure your account, and 6. You are ready to Tricefy. The main content area is titled 'Upload an Examination' and contains the following text:

To further test configuration, send an exam to Tricefy.

This can be done by creating a test exam or by sending an existing exam. A successfully sent exam will appear in the Tricefy Study List.

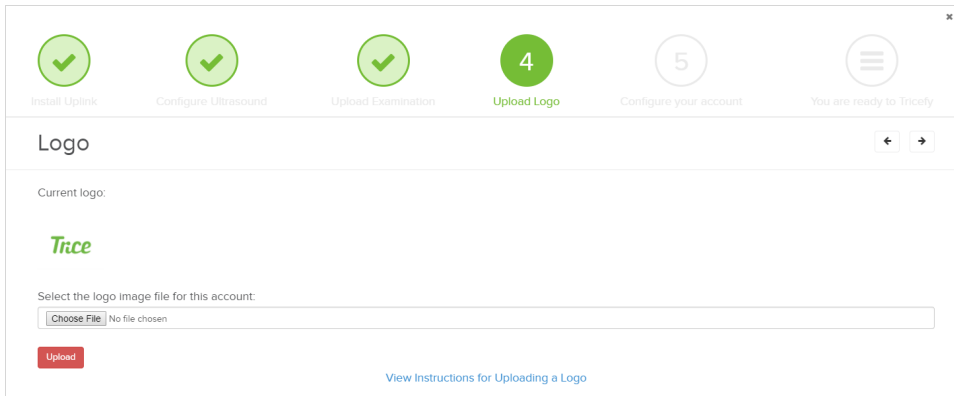
[View Instructions for Starting an Exam](#)
[View General Testing Instructions](#)

You can send a study by selecting the **Send** or **End Exam** button on your ultrasound system. You can also configure a **P** button to send studies:

[See instructions for configuring P buttons](#)

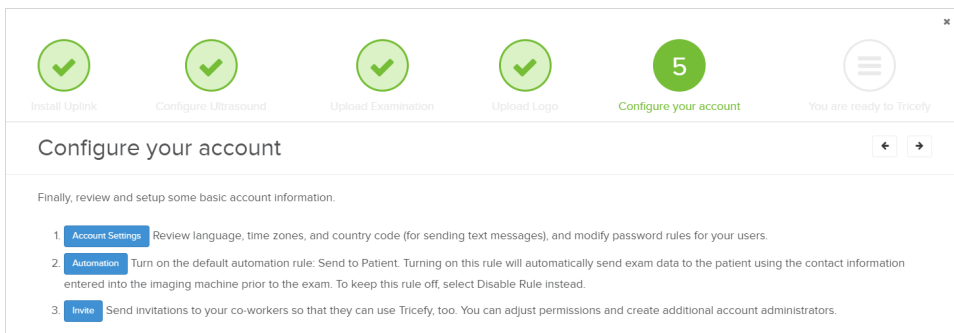
You'll know your exam was successfully sent to Tricefy because you will see it on your [Study List!](#)

4. Upload a Logo



This step is not required for using Tricefy, but most clinics prefer their logo on patient-facing images and emails. Select the **Upload** button to choose a file to upload (you can add or change a logo at any time).

5. Configure Account



Before using Tricefy, we recommend:

- Select **Account Settings** to make sure everything looks right
- Select **Automation** to turn on or disable the automatic send-to-patient feature
 - This feature is useful if you are planning to send examinations to your patients. When enabled, the patient will automatically receive their images after the exam. If you prefer to review images before sending them, disable this rule.
- Select **Invite** to send email invitations to your staff so that they can also use Tricefy

You can change your account settings, invite more users, and remove users at any time.

 [See instructions for modifying account settings](#)

After completing the Getting Started screen, you are officially ready to Tricefy!!

 [Move to Step 3](#)