

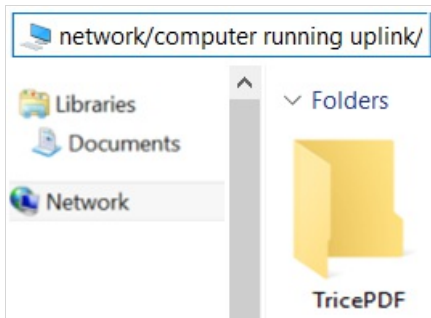
Sending Reports (& PDFs) to Tricefy (Export)

Last Modified on 2021-09-10 14:00

PDF reports (and other non-DICOM) documents cannot be sent to Tricefy using the standard DICOM sending destination. Instead, the ultrasound will send the documents to a network folder via the Export option. From there, the uplink will automatically detect any content located in this network folder and upload it to Tricefy, so no any additional steps are added to your workflow.

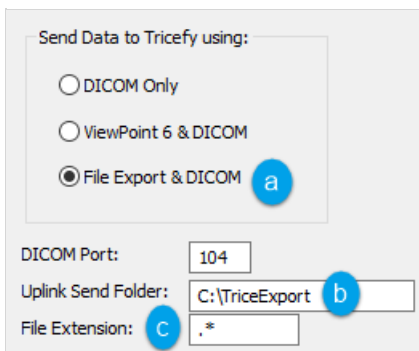
To setup your system to send non-DICOM content to Tricefy:

- 1) Create a shared folder on your network drive or on the same computer/server running Uplink



- 2) Ensure permissions for Read/Write access to folder (so that is not read-only)

- 3) Install (or re-install) the [Advanced Version of Uplink](#)



- 3a) Select **File Export & DICOM** under Send Data to Tricefy

- 3b) Enter the name of the folder you created in Step 1 as the Uplink Send Folder (we recommend TriceExport or TricePDF, but you can pick anything)

- 3c) Leave .* as the extension (this will send all file types to Tricefy), or enter **.pdf** to send only PDF documents

Note: Refer to the [Uplink Installation Instructions](#) for additional installation help

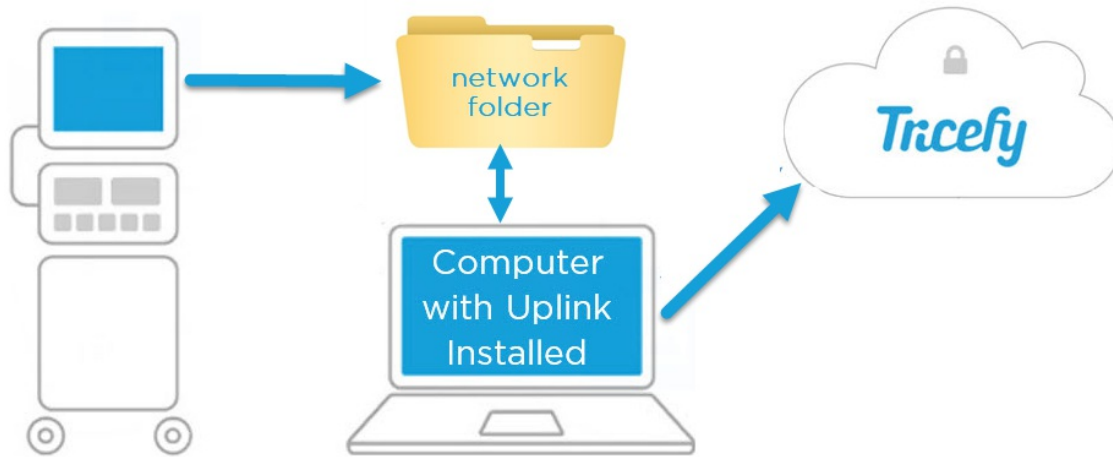
- 4) Configure your ultrasound system to send non-DICOM data to the folder you created in Step 1 (these settings are typically found within the "Map Network Drive" settings). We have additional instruction for Voluson users below.

- 5) Send a report/PDF to Tricefy

- 5a) Create the report, worksheet or PDF as usual

- 5b) After sending the images to Tricefy, Export your document to the folder created in Step 1

- 5c) Uplink will recognize the folder has new content and upload the document



Voluson E Series Settings

Note: The instructions below are only applicable to BT18 and earlier Volusons. For newer systems (BT19+) refer to tricefy.help/help/pdfsendlvol

To configure your Voluson E Series ultrasound system (step 4 above):

- 1) Select the **Utilities** hard-button located on the machine
- 2) Select **Setup** (or **System Setup**)
- 3) Select **Connectivity**, followed by the **Drives** tab
- 4) Select **Map Network Drive**
 - Select the folder you created in Step 1 of this article
 - Select the username of the network admin (or admin of the computer/server)
 - Enter the password
 - Make sure to check the **Automatic Reconnect** checkbox
 - Select **Connect**

Below a screenshot of the Voluson E10 (BT18) settings:

