



## Correcting a Patient ID (re-assign study)

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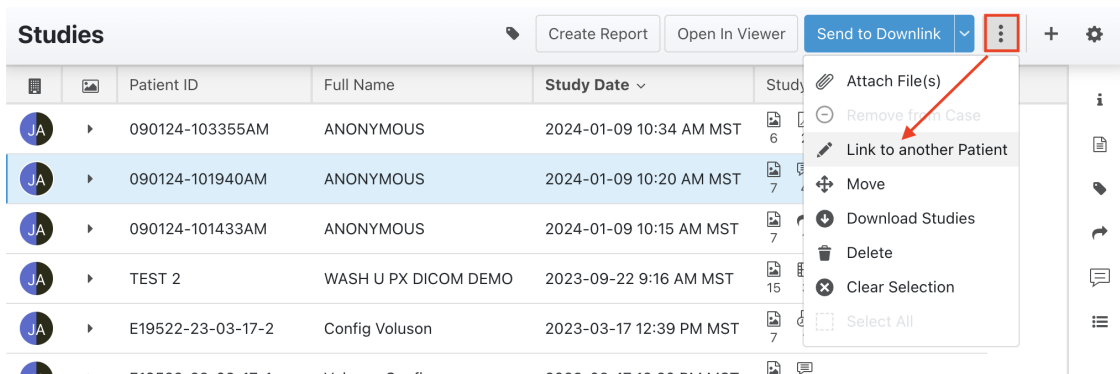
**Note:** If the patient is not already located in Tricefy (this is their first exam), you can fix the patient ID by [editing the patient information](#) instead.

 [Instructions for editing patient information \(adding a unique ID for a new patient\)](#)

If exams have been uploaded for the patient in the past, continue with the instructions below for correcting their patient ID.

Studies uploaded to Tricefy using the wrong patient ID can be re-assigned to a different patient record.

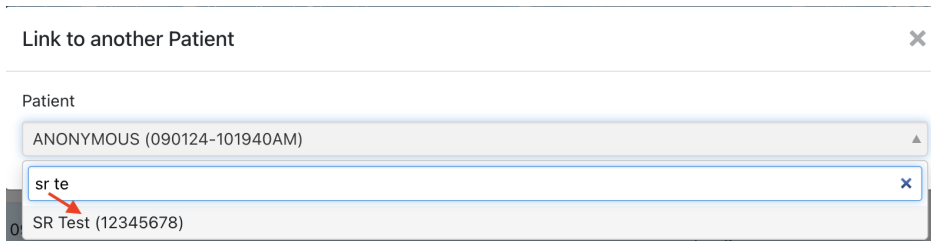
1) Select the  (action menu) at the top of the screen and choose "Link to another Patient":



The screenshot shows the 'Studies' table in the Tricefy interface. The table has columns for Patient ID, Full Name, Study Date, and Study. The second row is selected. The action menu is open, showing options: Attach File(s), Remove from Case, Link to another Patient (highlighted with a red arrow), Move, Download Studies, Delete, Clear Selection, and Select All.

	Patient ID	Full Name	Study Date	Study
	090124-103355AM	ANONYMOUS	2024-01-09 10:34 AM MST	6
	090124-101940AM	ANONYMOUS	2024-01-09 10:20 AM MST	7
	090124-101433AM	ANONYMOUS	2024-01-09 10:15 AM MST	7
	TEST 2	WASH U PX DICOM DEMO	2023-09-22 9:16 AM MST	15
	E19522-23-03-17-2	Config Voluson	2023-03-17 12:39 PM MST	7
	E19522-23-03-17-2	Config Voluson	2023-03-17 12:39 PM MST	7

2) Search for the correct patient (using their name or correct patient ID) and select the appropriate result from the filtered results list:



The screenshot shows the 'Link to another Patient' dialog box. It has a search bar with the text 'sr te' and a dropdown menu showing 'ANONYMOUS (090124-101940AM)' and 'SR Test (12345678)'. A red arrow points to the 'SR Test (12345678)' option.

**Note:** If the patient is not already located in Tricefy (this is their first exam), fix the patient ID by [editing the patient information](#).

After selecting the correct patient, you will notice the study is now assigned to the right patient ID.

The information that was uploaded to Tricefy (the data in your ultrasound system) is not changed. This data can only be corrected by editing the information using your ultrasound machine.

However, the corrected changes are reflected when downloading the study from Tricefy.

 [Instructions for downloading content from Tricefy](#)